

**TOWN OF CEDARBURG
LANDMARKS COMMISSION MEETING MINUTES
November 29, 2017**

Present: Carol Boettcher, Jim Gollnick, Don Borgwardt, Ray Pecor (via phone)
Also Present: Eric Ryer, Assistant Administrator/Clerk
Excused: Darla Valentine, Eric Utz

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairwoman Boettcher called the meeting to order at 5:42 p.m.

2. MINUTES OF PREVIOUS MEETINGS

a. Minutes from August 24, 2017

Commissioner Borgwardt made a motion to approve the meeting minutes from August 24, 2017. Commissioner Gollnick seconded, and the motion passed unanimously.

3. OLD BUSINESS

a. None

4. NEW BUSINESS

a. Discussion on the Landmarks Commission future plaques*

Chairwoman Boettcher explained she would like the Commission to consider two plaques at this time. One plaque would feature Five Corners, Deckers Corners, and Horns Corners and be mounted outside of Town Hall, while the second plaque would feature the Kaehlers Mill area and be mounted on the stone at Krohn Park. \$3,546 was budgeted in 2017 for the Landmarks expenses. Both plaques would be 24' x 36".

Commissioner Borgwardt explained he would like to have Town staff work with the contractor to produce mock-ups of both plaques in both portrait and landscape orientations, with headers added and text arranged to fit in order to determine the best appearance. Commissioner Gollnick agreed with those comments.

Following discussion, Commissioner Borgwardt made a motion to approve the purchase of the Town Hall plaque featuring Five Corners, Deckers Corners, and Horns Corners and be mounted outside of Town Hall in a finish to match the plaque already located outside of Town Hall and to be purchased in 2017, with the final layout reviewed and given final approval by Chairwoman Boettcher. Commissioner Gollnick seconded, and the motion passed 2-1, with Commissioner Pecor voting nay.

Chairwoman Boettcher asked if the Commission would like to address the Kaehlers Mill plaque at this time. Following discussion, Commissioner Borgwardt made a motion to approve the Kaehlers Mill plaque in a finish to match the other plaque already located at Krohn Park and to be purchased in 2018, with the final layout reviewed and given final approval by Chairwoman Boettcher. Commissioner Gollnick seconded, and the motion passed 2-1, with Commissioner Pecor voting nay.

b. Discussion on the next Landmarks Commission meeting

Chairwoman Boettcher noted there is no pending business, so the next meeting will be called on an as-needed basis.

5. ADJOURNMENT

Commissioner Gollnick made a motion to adjourn the meeting at 6:04 p.m. Commissioner Borgwardt seconded, and the motion passed unanimously.

Respectfully submitted,

Eric Ryer
Assistant Administrator/Clerk