

**REGISTRATION FORM**  
**REQUIRED FOR A PEDDLER, SOLICITOR, OR TRANSIENT MERCHANT WITHIN THE TOWN**  
**OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN**

I, hereby request registration, to vend, sell or dispose of, or solicit orders for the sale of goods from house to house at retail by sample, or solicit orders for roofing, siding, painting or repair of homes, garages, or other buildings, or to solicit orders by telephone for the taking of photographs or offering to vend, sell or dispose of any goods, wares, merchandise, produce, photographs, roofing, siding, or other personal property within the Town of Cedarburg.

I understand and agree that an investigation will be made of my background and of the information that I have supplied with this application and I further understand that this information and verification of such will be a matter of public information which WILL be disclosed to Town employees and MAY be disclosed to others. My signature on this form attests to the truthfulness of the information provided and provides consent to the disclosure described.

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Please be advised of the following:

1. The fee for registration is \$30.00 and shall be paid to the Town Clerk to cover the cost of processing and investigation for registration.
2. Every applicant who intends to take sales orders and down payments for the later delivery of goods and services and is not a resident of Ozaukee County, Wisconsin, or who is such a resident and represents a business or organization whose principal place of business is located outside the State of Wisconsin, shall file with the Clerk a surety bond for a term of one year from the date of issuance of license, running to the Town in the amount of Five Thousand Dollars (\$5000) with surety acceptable to the Town Clerk, conditioned that the applicant comply with all applicable ordinances of the Town and Statutes of the State of Wisconsin regulating peddlers, canvassers, solicitors and transient merchants.  
  
Such bond shall guarantee to any citizen of the Town that all money paid as a down payment will be accounted for and applied according to the representations off the seller and that the property purchased will be delivered according to the representation of the seller. Action on such bond may be brought by the person aggrieved and for whose benefit, among others, the bond is given. The surety may, pursuant to a court order, pay the face amount of the bond to the Clerk of Court in which suit is commenced and be relieved of all further liability
3. Once registered, the registrant shall obtain a daily permit to sell from the Town Clerk either on the day of intended selling or the day prior to intended selling. Each permit is valid for 1 day.

4. No person shall sell or solicit in the Town of Cedarburg unless that person displays a valid daily permit.
5. Each and every member of a group must file a separate registration form and pay said fee.

Applicant's Full Name: \_\_\_\_\_

Present Permanent Full Address: \_\_\_\_\_  
\_\_\_\_\_

Temporary Address While in Town, if applicable: \_\_\_\_\_  
\_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Drivers license # \_\_\_\_\_ State \_\_\_\_\_

Address where you can be reached at least 7 days after you leave the Town of Cedarburg  
\_\_\_\_\_

PHYSICAL DESCRIPTION: Height \_\_\_\_\_ Weight \_\_\_\_\_ Color of Hair \_\_\_\_\_

Color of Eyes \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name, Address, & Telephone number of the person, firm, association or corporation that the direct seller represents or is employed by, or whose merchandise is being sold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Make model & vehicle license number of any vehicle to be used by registrant in the conduct of his /her business: \_\_\_\_\_  
\_\_\_\_\_

Nature of business to be conducted and a brief description of the goods offered and any services offered: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed method of delivery of goods, if applicable: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List 3 places (city, village or town) where registrant conducted similar business just prior to making the registration request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you been convicted of any crime or ordinance violation within the last five (5) years?

Yes / No

Nature of Offense: \_\_\_\_\_

Place of Conviction:

\_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Nature of Offense: \_\_\_\_\_

Place of Conviction:

\_\_\_\_\_

Date of Conviction: \_\_\_\_\_

List all convictions, if more space is needed, please use the back of this form.

I certify that all of the information given on any part of this form is complete, true and correct.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being first duty sworn on oath, says that (s) he is the person who made and signed the foregoing application and that all the information given is true and correct and that (s) he consents to the disclosure of information as described above.

Subscribed and sworn this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_

Notary Public

Commission Expires: \_\_\_\_\_